

POSITION DESCRIPTION



Position Title:	Data Migration Specialist	Location:	India/Sri Lanka/United States/Canada Must be able to support US time zones
		Functional Group:	Migration
Work Status:	Full-time employee or independent contractor	Remote Work:	Approximately 90%+
Position Reports To:	Team Lead	Travel Required:	Yes (up to 10%)
Position Supervises:	None	Last Updated:	07/2026

Position Purpose – Client/Outside Interface: Serve as the face of Astra Canyon Group (ACG) for IFS Cloud ERP migration services. Use your knowledge and skillset to migrate data from Clients’ legacy systems or from an earlier version of IFS to IFS Cloud, in coordination with the IFS Cloud implementation or upgrade project activities.

Position Purpose – Internal Interface: Provide input for migration related product development based on Client requirements and feedback. Achieve utilization targets.

A. ROLE AND RESPONSIBILITIES

- Own the end-to-end data migration process for IFS implementation and upgrade projects, including planning, execution, validation, and go-live support.
- Develop and execute data migration strategies, including defining migration scope, sequencing, timelines, and multiple migration iterations aligned with the overall project plan.
- Assess source data quality and volume, identify data issues, and work with client stakeholders to improve data readiness.
- Define and maintain data mappings, transformation rules, and migration specifications between legacy systems, including prior IFS versions, and IFS Cloud.
- Design, build, and execute data extraction, transformation and loading (ETL) processes using the ACG Migration Toolkit (MTK), IFS migration tools, SQL, scripting, and other supporting technologies.
- Perform migration testing and validation to ensure data accuracy, completeness, integrity, and alignment with the implemented solution.
- Lead production data migration activities during go-live, including developing cutover plans, executing production loads, troubleshooting issues, and obtaining client validation and sign-off.
- Partner with Solution Architects, Business Analysts, Project Managers and client stakeholders to ensure migration activities support overall project objectives and timelines.
- Facilitate business ownership of data quality by coordinating validation activities, establishing acceptance criteria, and enforcing sign-off processes.
- Identify migration risks and develop migration, rollback, and contingency plans to minimize implementation risk.
- Train and support clients on migration tools, processes, and best practices.
- Ensure all client data is handled in compliance with applicable data privacy regulations and ACG security policies.

B. TECHNICAL REQUIREMENTS

- Demonstrable experience delivering data migration on at least one full-cycle ERP implementation.
- Hands-on experience with ERP Systems, preferably IFS Cloud, IFS Applications 9/10.
- Hands-on experience with ERP data migration tools, preferably the ACG Data Migration Toolkit (MTK), IFS Data Migration Manager (DMM) or FNDMIG.

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- Strong SQL and PL/SQL skills and understanding of relational database concepts.
- Demonstrable experience in ETL processes.
- Solid understanding of ERP System Data, Master Data and transactional data structures.
- Understanding of at least one module of an ERP (Finance, Supply Chain, Human Resources, etc.).
- Strong analytical skills and meticulous attention to data accuracy and reconciliation.
- Ability to work with business stakeholders, experience in a client facing Consulting role.

C. PERFORMANCE MEASUREMENTS

- Client feedback.
- ACG team feedback.
- Utilization and Quality KPIs.
- On time and on budget delivery of migration workstream activities.
- Adherence to ACG's norms and standards.

D. EDUCATION/CERTIFICATION/SOFTWARE APPLICATION REQUIREMENTS

- Bachelor's degree in Computer Science, Information Technology, or a related field.
- 5 or more years of ERP implementation experience, including hands-on delivery on IFS Cloud or a comparable ERP; applicable technical certifications preferred.
- 3 or more years of experience as a client facing ERP Consultant.
- Multiple full ERP implementations across different industries (preferred).

E. EXPERIENCE/SKILLS REQUIREMENTS

- Fluent in English.
- Self-motivated with the ability to work with minimal supervision.
- Available to work regularly at least 6 hours during US work hours.
- A highly developed set of time management skills.
- Strong problem-solving skills, including root-cause analysis of failed loads and reconciliation variances.
- Proven ability to learn in a fast-paced project environment.
- Strong communication, presentation, and meeting facilitation skills.
- Comfortable dealing with individuals from all aspects of an organization.
- Ability to manage competing priorities on multiple projects.

INTENT AND FUNCTION OF POSITION DESCRIPTIONS

Position Descriptions assist the Company to administer the hiring process fairly, to select qualified people and to achieve an effective appraisal system with related promotion, transfer, layoff, and termination decisions. They also are an integral part of an effective compensation system.

Position Descriptions are updated from time to time and include the essential functions and basic duties for the position. The roles and responsibilities delineated in this Position Description are not all-inclusive. Additional roles and responsibilities may be assigned by supervisors or management as deemed appropriate.

Astra Canyon Group is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other characteristic protected by applicable law. Reasonable accommodations will be made to enable qualified individuals with disabilities to perform the essential functions of this position.